

Choosing the Right Fonts For Your Resume



Your resume is your professional representation, and every aspect, including typography, plays a crucial role in creating a positive impression. Using appropriate fonts can enhance the readability and visual appeal of your resume. Listed below are the best fonts for resumes and I have provided examples.

KEY CONSIDERATIONS FOR RESUME FONTS:

01 Readability

The primary purpose of a resume is to convey information clearly and concisely. Fonts should be highly legible, even when the document is scanned quickly.

02 Professionalism

Choose fonts that convey professionalism and are appropriate for a business context. Avoid overly decorative or informal fonts.

03 Consistency

Use a consistent font throughout your resume for a polished and cohesive appearance.

04 Scannability

Applicant Tracking Systems (ATS) are commonly used to screen resumes. Stick to standard fonts to ensure your resume is parsed correctly by these systems.

Recommended Fonts For Your Resume

Arial

Arial is a clean, sans-serif font known for its readability.

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Calibri

Calibri is another sans-serif font that is modern and easy to read.

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Helvetica

Helvetica is a timeless and highly readable sans-serif font.

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Times New Roman

Times New Roman is a traditional serif font often used in formal documents.

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Georgia

Georgia is another serif font that is both professional and stylish.

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Cambria

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Trebuchet MS

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EB Garamond

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Tahoma

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Additional Tips

Font Size

Use a font size between 10 and 12 points for the body text and slightly larger (12-14 points) for headings and your name.

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Bold and Italics

Emphasize specific sections (e.g., headings, job titles) using bold or italics, but use them sparingly to maintain readability.

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Consistency

Maintain a consistent font throughout your resume. Consistency adds to the document's professionalism.

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White Space

Ensure there's enough white space between sections and around text to avoid a cluttered appearance.

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Avoid Decorative Fonts

Steer clear of decorative or script fonts. While they may be visually appealing, they can be challenging to read and may not convey professionalism.

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Proofread

Regardless of the font you choose, ensure your resume is free of typos and grammatical errors. A well-written document is just as important as the font.

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